

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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**Minutes of the Meeting of
October 20, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Larry Stout commented on the item regarding Family Promise's exemption request. He spoke highly of the organization and explained how they help those in need.

Mr. Mirabito explained the exemption request being granted or not is not a reflection of the organization but is contingent upon applicable laws.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2016-22. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2016-22 for transfer of vehicle to Lycoming County Recreation Authority.

2.2 APPROVE QUOTE FROM WATERTRONICS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote

from Watertronics for vertical turbine proposal for WDGC in the amount of \$18,100.

2.3 APPROVE QUOTE FROM WATERTRONICS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from Watertronics for control panel proposal for WDGC in the amount of \$54,727.

2.4 APPROVE NUTRIENT TRADING CONTRACT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved 2016 nutrient trading contract with NGC Industries.

2.5 APPROVE AMENDMENT 2 TO LCWSA AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 2 to agreement with Lycoming County Water & Sewer Authority for Fairfield Water Storage Tank, extending it to October of 2017.

2.6 APPROVE CHILD WELFARE SERVICES CONTRACT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved child welfare services contract with KidsPeace National Centers, Inc. for foster care and residential care services at per diems ranging from \$53.58/day to \$111.31/day for the period July 1, 2015 through June 30, 2016.

2.7 APPROVE HUMAN SERVICES DEVELOPMENT FUND CONTRACTS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following Human Services Development Fund contracts for the period July 1, 2016 to June 30, 2017:

- Confer Home Health Services, LLC for adult homemaker services in the amount of \$20,000.
- Favors Forward for Information and Referral services in the amount of \$3,000.
- Jersey Shore Summer Recreation, Inc., for life skills educational services in the amount of \$4,000.
- American Rescue Workers for emergency shelter services in the amount of \$10,000.
- YWCA, Liberty House for emergency shelter services in the amount of \$10,000.
- Community Alliance for Progressive Positive Action, CAPP for life skills educational services in the amount of \$16,000.
- Firetree Place for life skills educational services in the amount of \$16,000.

2.8 APPROVE AGREEMENT WITH CLEVELAND BROTHERS EQUIPMENT COMPANY, INC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved equipment rental agreement with

Cleveland Brothers Equipment Company Inc. for Catapillar Generator.

- 2.9 APPROVE AMENDMENT 2 WITH WSP USA CORP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 2 to agreement with WSP USA Corporation for aerial mapping services.
- 2.10 APPROVE PSA WITH GEORGE JR. REPUBLIC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with George Jr. Republic for Juvenile Probation Office.
- 2.11 APPROVE PSA WITH CORNELL ABRAXAS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Cornell Abraxas for Juvenile Probation Office.
- 2.12 APPROVE PSA WITH BSI. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with BSI for Juvenile Probation Office.
- 2.13 APPROVE PSA WITH JUSTICE WORKS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Justice Works for Juvenile Probation Office.
- 2.14 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:
RMS - Transfer Station - Donald H. Dymeck, Jr. as full time replacement Truck Driver - Pay grade 6 - \$19.216071/hour effective 10/23/16.
RMS - Business Office - reclassification of Bonnie A. Fink to full time Business Manager - Pay grade 11- \$76,837.62/annually effective 12/18/16 (per reorganization in 2015/involuntary reclassification).
RMS - Support Services - reclassification of Richard L. Shief to full time Operations & Support services clerk - Pay grade 5 - \$19.88/hour effective 12/18/16 (per reorganization in 2015/involuntary reclassification).
- 2.15 APPROVE AGREEMENT WITH WILLIAMSPORT MUNICIPAL AIRPORT AUTHORITY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved agreement with Williamsport Municipal Airport Authority for airport terminal funding.
- Mr. Mirabito said this is a difficult decision. The idea of a loan instead of ACT 13 funds. A PIB loan for 1.75% for 10 years would be better. He referred to Elmira Airport. He

also encouraged wording to be included in the agreement to allow for funding to be controlled.

Mr. McKernan stated he already feels that we can control this in other ways (like an outside agency annual funding), and the County will fund it as it sees fit.

Mr. Mussare said that a loan can not be used to match RCAP grant Money. He encouraged that the Cloud 9 restaurant be included in the proposed new terminal, and that the Danielle family be the ones to run it.

Tom Hart explained that there will be a concession area and that the southern exposure is all glass.

Mr. Mussare said that regarding ACT 13 funds should be used to leverage money responsibly. Three million dollars to a \$13 million project is a good use. He does not want to leave debt to our children's children. We have the money now, lets use it instead of borrowing money.

Mr. McKernan said he is concerned with the fund balance if ACT 13 money is used. He thinks a loan is a better choice.

Mr. Hart explained that remodeling/expanding the current facility was looked at and it would have not been cost effective compared to building a new terminal.

Mr. Mirabito suggested that UPMC may be helpful in assisting with the terminal building and acquiring flights to Pittsburg.

Mr. Hart said there is no guarantee for additional airlines. But a new terminal will provide better opportunities due to being able to service regional jets. He explained that money was saved by not including a restaurant in the proposed new terminal. There will be a lease buy out when the time comes. It will be two to two and a half years from groundbreaking to the new terminal being usable.

Mr. Mirabito asked if the airport is in the floodplain.

Tom Hart, Executive Director of the Airport said that only the lower end is, the flood waters do not come up to the terminal area.

Mr. Mirabito thanked him for his transparency.

Mr. Mussare thanked everyone involved for the hard work.

Mr. McKernan recessed the Commissioners' Meeting at 11:13 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:16 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate exemption requests:

<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>
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28-001-509	McHenry Twp	Rt 414 Hwy	Township parking & dumpster housing
25-427-123.B	Limestone Twp	Rt 44 Hwy	Little League Baseball Fields
40-393-137	Muncy Borough	117 Old Glade Run Rd	Storage of borough equipment
43-014-180	Memorial Baptist Church	40 Hillview Ave	New Church
71-002-450	Community Action Realty	2140 Boyd St	Leased bldg to Step
70-002-208	St Paul Calvary United	1419 Memorial Ave	Garage used for church storage
24-002-204	Oasis of Hope Ministries	265 Slacks Run Rd	Building will be used for victims of sex trafficking
73-006-222	Family Promise of Lyc Cty	817 Park Place	Transitional Housing

4.3 DENY REAL ESTATE EXEMPTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), denied the following real estate exemption requests:

<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>
73-007-413	Penn College of Tech	508 Fifth Ave	Empty Lot
70-006-302	St Paul Calvary United	1437 Memorial Ave	Vacant lot used periodically for outdoor worship services
70-006-301	St Paul Calvary United	1435 Memorial Ave	Vacant lot used periodically for outdoor worship services

4.4 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 11:29 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:29 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that Lycoming County RMS is requesting bids for 4-Used Dry Cargo Van Trailers.

5.2 The Commissioners recognized the individuals involved in ALICE training.

Detective Willy Weber detailed the ALICE training and commented on all those involved.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and none were received.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, October 25, 2016.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 11:30 a.m.